

By-Laws of the Irondale Girls' Hockey Boosters

These By-laws are established by the Irondale Girls' Hockey Boosters as a guide to operation and practice for this organization. They are intended to provide the structure necessary to facilitate enhancement of the Irondale Girls' Hockey Program.

I. Name and Standing

A. Name. This organization will be known as the Irondale Girls' Hockey Boosters.

B. Standing. The Irondale Girls' Hockey Boosters is and will at all times be a not-for-profit, community service organization.

II. Purpose and Scope of Activities

A. Purpose. The purpose of the Irondale Girls' Hockey Boosters is to provide support and encouragement for girls to play ice hockey under the guidelines set forth for participation in varsity and junior varsity sports by Irondale High School. The emphasis will be on sportsmanship and teamwork and providing a favorable atmosphere for continued development of each girl who participates in the Irondale Girls' Hockey - Program.

B. Scope of Activities. It is the intent of the Irondale Girls' Hockey Boosters to assist the coaches in their task with funding and to provide parental and community support for the growth of the girls' ice hockey program at Irondale High School. The goal is to sustain a varsity team and a junior varsity team. We will endeavor to assist in providing ample equipment, ice time and moral support for the girls' hockey program to develop and move forward.

III. Membership

A. Members. The membership of the Irondale Girls' Hockey Boosters shall be composed of parents and other interested individuals who desire to advance the purposes of the group.

B. Officers. Each year the membership will elect officers for the coming year to assist in carrying out the purposes of the organization. The officers will be President, Vice-President, Treasurer and Secretary. Officers will serve one-year terms and may be reelected for additional terms.

C. Voting. Each member will have one vote at any meeting of the membership.

D. Standing Committees. There will be certain Standing Committees needed to assist in the ongoing operation of the girls' hockey program. These committees will be: Program Book; Donations; Parents' Night; Annual Banquet; and Fund Raising. Additional committees may be organized as needed.

E. Executive Committee. The chairpersons of the Standing Committees together with the officers shall serve as an Executive Committee between meetings of the membership acting as a steering group for the organization.

F. Meetings. An organizational and informational meeting of the Irondale Girls Hockey Boosters will be held early in the fall each year. Additional meetings may be called by the Executive Committee for specific purposes or at the request of the Head Coach.

G. Order of Business. At meetings of the membership, the order of business will be by agenda established by the President or other presiding officer. .

IV. Officers

A. Duties. The duties of the officers are as follows:

1. **President.** The president will preside at all meetings of the membership and the Executive Committee, and may appoint such special committees as he or she or the Executive Committee considers necessary.
2. **Vice-President.** In the absence of the President, the Vice-President will perform the President's duties. The Vice President

may also serve as chair of a standing committee, if deemed appropriate.

3. Treasurer. The treasurer will have charge of all monies of the Irondale Girls' Hockey Boosters, deposit them in the name of the Boosters in a local bank and disburse funds as needed or authorized by the Executive Committee. The treasurer will report the financial status of the Boosters to the Executive Committee or the Membership at each meeting. There may be up to two additional signers for disbursements to include the President and one other designated person. Only one signature will be required for disbursements.

4. Secretary. The Secretary will keep the minutes of all meetings of the membership and the Executive Committee, and will present such minutes at the next meeting for approval. In the absence of the President and Vice-President, the Secretary may perform the President's duties.

B. Standing Committee Responsibilities.

1. Program Book. This committee coordinates solicitation of page sponsors; determines content; arranges for team photos; makes layout decisions; and facilitates printing of the annual Program Book.

2. Donations. This committee works on solicitation of donations for the program book as well as other significant donations from community and service groups.

3. Parents' Night. This committee makes all of the necessary arrangements, including scheduling, in cooperation with the coaches, for the annual Parents Night event to be held in conjunction with a home game.

4. Annual Banquet. This committee sets the date, determines the location and makes all decisions necessary for physical arrangements and menu for the Annual Banquet to be held at the end of the season each year. .

5. Fund Raising. This committee may plan and facilitate other fund raising programs and projects as are deemed necessary for carrying out the purposes of the

Boosters.

Chair persons of the above committees will be selected at the same meeting of the membership as officers are elected. The chairs shall enlist the help of such other members as are needed to carry out their responsibilities with volunteers being gratefully accepted. Committee chairs will serve on the Executive Committee. Additional committees may be

organized as needed for specific duties determined by the membership or the Executive Committee. .

V. Amendments to the By-Laws.

Once adopted by the membership, these By-Laws may be amended by a simple majority vote of the members present at a meeting called specifically for that purpose.