

# Mounds View Public Schools Board Governance Policy

## **BG-0107 Rules Governing the Transaction of Business**

A majority of the School Board will constitute a quorum.

The rules of parliamentary procedure comprised in Robert's Rules of Order, or other method as approved January 1 of each year will govern the School Board in its deliberations. The rules may be suspended at any meeting by a majority vote.

The agreement of a majority of members present will be necessary for the transaction of business.

The Chair of the School Board will vote on motions before the School Board, and rules governing voting will be applicable to him/her.

It is the right and duty of every member of the School Board who has an opinion on a question to express it by his/her vote. However, when a conflict of interest exists, a School Board member will disclose the conflict to the School Board and may not participate in any discussion or votes regarding that conflict. In such instance, the vote will be recorded in the minutes as an abstention. The abstention will, in effect, be deemed to concur with the majority. An abstention will have no effect upon a tie vote.

When a tie vote exists on a motion, the motion will be declared to have failed.

The individual votes of School Board members will be recorded in the minutes when the vote is not unanimous.

Any member of the School Board may request a roll call vote. If a roll call vote is requested, the Clerk will call the roll and rotate the person who votes first among the seven members. The Chair votes last.

### **Rationale:**

The School Board should govern by defined rules on how business will be transacted.

### **References:**

### **Notes:**

# 9368.2 Parliamentary Procedure (Replaced)

Adopted: June 25, 2002